Annual Report to Parliament

Privacy Act

Sept-Îles Port Authority

April 1, 2025 – March 31, 2026

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INTRODUCTION

The *Privacy Act* gives Canadian citizens and people present in Canada the right to have access to information about them that is held by the federal government. It also protects against unauthorized disclosure of that personal information. In addition, it strictly controls how the government will collect, use, store, disclose, and dispose of any personal information.

The Sept-Îles Port Authority became a Canadian Port Authority under the provisions of the Canada Marine Act on May 1, 1999.

With its state-of-the-art facilities and services, the Sept-Îles Port Authority is an influential player in the national economy thanks to the synergy of its socioeconomic, environmental, and community partnerships, based on the responsible development of its activities.

This report is prepared in accordance with section 72 of the *Privacy Act*.

The Annual Reports are tabled in Parliament in accordance with section 72 of the *Privacy Act*.

The Sept-Îles Port Authority was not part of any service agreements under section 73.1 of the Privacy Act.

The Sept-Îles Port Authority has a wholly owned subsidiary named: Developments PSI Inc. The parent institution's report is intended to fulfill the reporting requirement on the subsidiary's behalf.

STRUCTURE OF THE ATIP OFFICE

The Access to Information and Privacy Coordinator oversees the implementation of the *Privacy Act* within the Sept-Îles Port Authority and ensures compliance with the legislation. The Sept-Îles Port Authority Access to Information Coordinator is Ms. Patsy Keays, Director of Corporate Affairs and Corporate Secretary.

POLICIES, GUIDELINES AND PROCEDURES

The Sept-Îles Port Authority did not implement any new and/or revised privacy policies, guidelines or procedures during the reporting period.

DELEGATION OF AUTHORITY

The signing authority for the administration of the *Privacy Act* remains with the President and CEO of the Sept-Îles Port Authority. This person has not delegated any of his powers and responsibilities under the Act.

PERFORMANCE 2025-2026

There was no formal Privacy request received by the Sept-Îles Port Authority during the reporting period.

TRAINING AND AWARENESS

The Sept-Îles Port Authority did not offer any training/awareness activities on the Privacy Act during the reporting period.

POLICIES, GUIDELINES AND PROCEDURES

The Sept-Îles Port Authority did not implement any such policies, guidelines, or procedures during the reporting period.

INITIATIVES AND PROJECTS TO IMPROVE PRIVACY

The Sept-Îles Port Authority did not implement or continue any such initiatives or projects during the reporting period

SUMMARY OF KEY ISSUES AND ACTIONS TAKEN ON COMPLAINTS

There were no complaints received concerning the administration of the *Privacy Act*, and no difficulties have been encountered in the administration of the *Privacy Act* during the reporting period.

MATERIAL PRIVACY BREACHES

No material privacy breaches were reported to the Office of the Privacy Commissioner and to Treasury Board of Canada Secretariat (Privacy and Responsible Data Division) during the reporting period.

PRIVACY IMPACT ASSESSMENTS (PIA)

During this reporting period, the Sept-Îles Port Authority did not initiate any Privacy Impact Assessments (PIA) and, therefore, no assessments were forwarded to the Office of the Privacy Commissioner.

PUBLIC INTEREST DISCLOSURES

There were no disclosures pursuant to section 8(2)(m) for the reporting period.

MONITORING COMPLIANCE

No monitoring was conducted during the reporting period.